

## Stair Fitting

Please see below our standard conditions for acceptance of our fitting of the stairs on the attached quotation.

Regarding the fitting; we'll confirm with you when the fitters will be on site. We will endeavour to keep in touch with you to ensure that the dates required are achievable both by us and you. The communication needs to be two way if we are to complete the work, because we need to ensure everything is in place as agreed.

Please contact the following person regarding fitting dates, confirmations and alterations:

**Paul Pearson**

**Tel: 01642 677181**

**Fax: 01642 606458**

**pp@ls-stairs.co.uk**

If you are not going to be ready for us to fit the stairs at the arranged time, then a new time will need to be re-booked. At present we are not able to move work back a week or so because other customers are booked in. You will be offered the first available space; this could be anything up to six weeks. This is why it is so important to be in communication at all times.

We will need access to site to work ten hour days. If this is not possible; and you live outside our local area, we will need to charge for additional travelling and accommodation (**where applicable**). Travelling takes up a large percentage of the week and this needs to be kept to a minimum.

### **All fitters will have the following paperwork:**

- a) An advice note of all the parts they have brought to site, which is to be checked and signed for, as this material is yours and needs to be accounted for, particularly for insurance purposes.
- b) A job sheet with all the site details on, a drawing, specification sheet and a form that will need to be signed by you on completion of the fitting before our fitters leave site.

Any remedial work to be carried out immediately, again cutting down on travelling.

We will supply the first fix materials for all quarter and half landings where they occur between part flights. This information is to help you make your purchasing, our manufacturing and fitting run smoothly and on time.

## Policy for Installation of Hardwood Staircases

**It is the policy of this company with regards to the installation of hardwood staircases, that before the staircase is fitted, the property should be completely dry. This includes any screeding or plasterwork.**

**Low & Simpson will not take any responsibility for any damage or shrinkage to a staircase caused by damp conditions.**

**If you are insistant that you would like the fitting to go ahead when conditions are unfavourable, we would ask that you put it in writing that you are prepared to take all responsibility for any such damage.**

**Unless we receive your written agreement regarding this, we reserve the right to refuse to proceed with the fitting until we deem it appropriate.**