

Terms and Conditions

- 1. The 25% deposit must be received in full (inc. VAT) with your official order before a site visit is arranged, or a working drawing issued.
- 2. The balance must be paid 5 working days prior to delivery (unless other arrangements agreed to, in writing, by ourselves). Any delay will affect the delivery/fitting date.
- 3. Any revisions:
 - a) Change in specification
 - b) Change in size
 - c) Change in design
 - d) Or any other revision must be accepted by you and stated in writing before we commence manufacture.
 (See item 6)
- **4.** We will not provide drawings when:
 - a) We only receive approximate sizes
 - b) Or the plans provided do not show working dimensions.
- **5.** We will only provide drawings when:
 - a) You provide us with final site dimensions
 - b) Or our representative has taken final site dimensions.
- 6. Manufacture will not commence until drawings prepared by us, are returned to us, signed by you, as being correct.

The manufacture time will commence from receipt of these signed drawings, not from time of measure or receipt of deposit, and is a minimum of 3 weeks, dependant upon stock and factory capacity.

- 7. Any amendments to our drawing may be subject to a revised price. This will need to be accepted and confirmed to us in writing by you.
- 8. In accepting our quotation, you are accepting the above terms and conditions.
- 9. We do not have design liability insurance, all design requirements are to be carried out by others. We will prepare working drawings based on approved designs, and if necessary calculations.
- **10.** We have PEFC chain of custody for sustainability of certain timbers. This must be requested at the time of quoting, it is not permissible to have it retrospectively.